

MINUTES of Workshop-cum-Hands on Training on Self Learning Material for Online and Open Distance Learning organized by Centre for Internal Quality Assurance Cell (CIQA) **from 9 – 11 October, 2024** in Dr. APJ Abdul Kalam Seminar Hall, Desh Bhagat University, Mandi Gobindgarh

Present:

Sr. No.	Name of participant	Designation
1	Prof. (Dr.) Abhijit Joshi	Vice-Chancellor
2	Prof. Santosh Panda, Former Director, IGNOU	External Expert
3	Prof. Madhu Parhar, Former Director, IGNOU	External Expert
4	Dr G.Mythili, Dy. Director, IGNOU	External Expert
5	Dr Harsh Sadawarti	Vice-President
6	Dr HK Sidhu	Director OL/ODL & Member Secretary CIQA
7	Dr Kulbhushan	Director Ayurveda & Member CIQA
8	Dr. Surjeet Patheja	Director (Media) & Member CIQA
9	Mr Surinder Pal Kapoor	Director (CAS) & Member CIQA
10	Dr. Rajni Saluja	Professor Management & Member CIQA
11	Dr. Aman Sharma	Director (Hotel Management) & Member CIQA
12	Dr. Rahul Thor	Assistant Professor (CSA) & Member CIQA
13	Dr. Navdeep Kaur	Professor (Business Management & Commerce)
14	Er. Sudip Mukherjee	Registrar
15	Dr. Pravin Kumar	Controller of Examinations
16	Dr. R.K. Bathla	Professor (Computer Sciences & Applications)
17	Dr. Rajeev Dahiya	Professor (Computer Sciences & Applications)
18	Dr. Sharan Pal Singh	Director (Social Sciences & Languages)
19	Dr. Dharminder Singh	Professor (Social Sciences & Languages)
20	Dr. Kulbhushan Kumar	Professor (Social Sciences & Languages)
21	Dr. Ram Singh	Professor (Social Sciences & Languages)
22	Dr. Renu Sharma	Associate Professor (Social Sciences & Languages)
23	Dr. Jyoti Sharma	Associate Professor (Social Sciences & Languages)
24	Dr. Gurwinder Kaur	Assistant Professor (Social Sciences & Languages)
25	Dr. Subhdeep Kaur	Assistant Professor (Social Sciences & Languages)
26	Dr. Arvinder Kaur	Assistant Professor (Social Sciences & Languages)
27	Dr. Rajdeep Kaur	Assistant Professor (Social Sciences & Languages)
28	Dr. Rajinder Kumar Ahluwalia	Assistant Professor (Social Sciences & Languages)
29	Dr. Sushil Kumar	Assistant Professor (Social Sciences & Languages)
30	Dr. Ajaypal Singh	Assistant Professor (Social Sciences & Languages)
31	Dr. Hawaldar Bharti	Assistant Professor (Social Sciences & Languages)
32	Mrs. Navninder Kaur	Assistant Professor (Social Sciences & Languages)
33	Mr. Gurjeet Singh	Assistant Professor (Social Sciences & Languages)

Sr. No.	Name of participant	Designation
34	Ms. Mandeep Kaur	Assistant Professor (Social Sciences & Languages)
35	Ms. Amandeep Kaur	Assistant Professor (Social Sciences & Languages)
36	Mrs. Kiran Rajput	Assistant Professor (Social Sciences & Languages)
37	Ms. Gaganpreet Kaur	Assistant Professor (Social Sciences & Languages)
38	Ms. Mamta Rani	Assistant Professor (Social Sciences & Languages)
39	Ms. Sukhpreet Kaur	Assistant Professor (Social Sciences & Languages)
40	Mrs. Jagmohanjeet Kaur	Assistant Professor (Library Sciences)
41	Mrs. Pardip Kaur	Assistant Professor (Library Sciences)
42	Mr. Surinder Singh	Assistant Professor (Library Sciences)
43	Mr. Jarnail Singh	Assistant Professor (Library Sciences)
44	Dr. Manpreet Kaur	Assistant Professor (Business Management & Commerce)
45	Dr. Baldeep Singh	Assistant Professor (Business Management & Commerce)
46	Dr. Manoj Kumar	Assistant Professor (Business Management & Commerce)
47	Mr. Manmeet Singh	Assistant Professor (Business Management & Commerce)
48	Ms. Jaspreet Kaur	Assistant Professor (Business Management & Commerce)
49	Mr. Sanjeet Kumar	Assistant Professor (Business Management & Commerce)
50	Ms. Harpal Kaur	Assistant Professor (Business Management & Commerce)
51	Dr. Rupinder Kaur	Assistant Professor (Hotel Management)
52	Mr. Rinku Singh	Assistant Professor (Hotel Management)
53	Mr. Hritik Tomar	Assistant Professor (Hotel Management)
54	Dr. Khushboo Bansal	Associate Professor (Computer Sciences & Applications)
55	Mr. G.S. Pandher	Assistant Professor (Computer Sciences & Application)
56	Ms. Sunanda	Assistant Professor (Computer Sciences & Application)
57	Mr. Amit Sharma	Assistant Professor (Computer Sciences & Application)
58	Ms. Jyoti Arora	Assistant Professor (Computer Sciences & Application)
59	Ms. Jyoti Bala	Assistant Professor (Computer Sciences & Application)
60	Mr. Harwinder Singh	Assistant Professor (Computer Sciences & Application)
61	Ms. Gurpreet Kaur	Assistant Professor (Computer Sciences & Application)
62	Dr. Anil Pandey	Assistant Professor (Media)
63	Dr. Rajkumar	Assistant Professor (Media)
64	Mr. Sunny	Assistant Professor (Media)
65	Ms. Sangmitra	Assistant Professor (Media)

At the outset, Prof. (Dr) Abhijit H. Joshi, Vice-Chancellor extended welcome to the External Experts and all the participants who have come to attend this Workshop. He said that it is a great pleasure that External Experts have come to train our faculty to prepare the Self Learning Material and PPRs for online and Open Distance Learning. He requested the External Experts to start the session for training.

On first day of Workshop i.e. 9.10.2024, Dr Santosh Panda and Dr Madhu Parhar, both Former Directors, IGNOU, New Delhi provided theoretical as well as hands on training about the various guidelines of UGC Regulations 2020. They focused on how credits need to be opted in online and distance learning. Training was also on how to write learning objectives and utilization of open resources.

On second day of Workshop i.e. 10.10.2024, Dr. G. Mythili, Deputy Director, IGNOU New Delhi guided the faculty how structure of a course is to designed, followed by the procedure of writing Self Learning Material and how to prepare PPRs. All the faculty members were asked to present the assignments on the next day of Workshop.

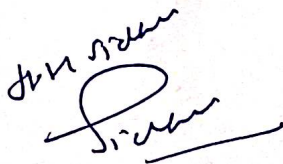
On third day of Workshop i.e. 11.10.2024 the faculty members presented the Self Learning Material and PPRs prepared under the guidance of Dr G. Mythili.

The external experts critically examined the Self Learning Material and PPRs and approved the same for submission to the UGC as per requirement.

The workshop was concluded with a vote of thanks to the ~~External Experts and~~ all the participants.



Prof. (Dr.) Abhijit H. Joshi
Vice-Chancellor
Chairperson - CIQA



Dr HK Sidhu
Director OL/ODL &
Member Secretary - CIQA